

APPLICATION FORM

ENVIRONMENT HEALTH AND SAFETY MANAGEMENT SYSTEM (EHS) - AUDITOR REGISTRATION



Part 1 - Applicant Information

Personal Details		
Title (Mr, Mrs, Ms, Dr, etc):		
Surname (family name):		
First (given) names:		
Nationality:		
UAE Resident:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Address:		
PO Box:		
Telephone Number:		
Mobile Number:		
Fax Number:		
E-mail Address:		
Level of Registration for which you are applying for		
<input type="checkbox"/> EHS Provisional Auditor		
<input type="checkbox"/> EHS Auditor		
<input type="checkbox"/> EHS Audit Team Leader		
<input type="checkbox"/> Advancing from EHS Auditor to EHS Audit Team Leader		
<input type="checkbox"/> Advancing from EHS Auditor to EHS Audit Team Leader		
If renewing - what Level of Registration are re-applying for		
<input type="checkbox"/> Renew Registration as an EHS Auditor	Current Registration Number:	
<input type="checkbox"/> Renew Registration as an EHS Audit Team Leader	Current Registration Number:	

International Audit Certificate (Please attach attested copy)		
Name of Organization / Institution	Grade / Level	Valid until (date)

Attendance at Approved Abu Dhabi EHSMS Auditing training (Please attached training certificate)				
Date of Training	Duration (Hours)	Award	Course Name	Organization / Institution providing course

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Part 2 - Referees

Referees The applicant shall nominate two referees to whom the Competent Authority can contact for verification of the applicant's competency, qualifications and work experience. Only one referee can be associated with the company currently employing the applicant.	
The First Referee	
Name:	
Organization:	
Position in the Organization:	
Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail Address:	

The Second Referee	
Name:	
Organization:	
Position in the Organization:	
Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail Address:	

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Part 3 - Scope of Certification Declaration

Please select the scope(s) of certification requested.	
Please select the Sectors that you are competent and have gained sufficient experience in to perform EHSMS Audits. (You may be required to provide evidence for each Sector selected)	
<input type="checkbox"/>	Building and Construction
<input type="checkbox"/>	Energy
<input type="checkbox"/>	Industrial
<input type="checkbox"/>	Transport
<input type="checkbox"/>	Health
<input type="checkbox"/>	Tourism
<input type="checkbox"/>	Waste
<input type="checkbox"/>	Other
By signing this declaration I understand:	
<ul style="list-style-type: none">• I understand that I may be required by the Competent Authority to provide evidence of skills and experience for the Sectors I have selected.• I will not undertake any assignments that I am not competent to perform;• I understand that the scope of certification will be listed on the Competent Authorities Register of Certified Auditors.	
Signature:	Date:

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Part 4 - Code of Conduct

The code of conduct specifies that EHS audit professionals:

- I will act professionally, accurately and in an unbiased manner;
- I will not undertake any assignments that I am not competent to perform;
- I will not represent conflicting or competing interests and will disclose to any client or employer any relationships that may influence my judgment;
- I will not discuss or disclose any information relating to any assignment unless required by law or authorized in writing by the client and/or my employing organization;
- I will not accept any inducement, commission, gift or any other benefit from client organizations, their employees or any interested party or knowingly allow colleagues to do so;
- I will not intentionally communicate false or misleading information that may compromise the integrity of any organization;
- Shall not communicate false or misleading information to the client and/or Competent Authority;
- Exercise due care, diligence and professional judgment when undertaking audits;
- Not conceal any relevant information or documentation from the Competent Authority; and
- Notify the Competent Authority of any gross negligence EHS non-conformance in the course of undertaking EHSMS audits or inspections, as per legal requirements.

If for any reason, the EHS auditor's registration lapses or is revoked, he/she shall not declare to be a registered EHS auditor. Failure to comply with these conditions may lead to the Competent Authority to take action to prosecute the EHS auditor or to revoke their Registration.

The Competent Authority may review the Registration of any EHS auditor if a matter comes to its attention that casts doubt on the fitness of that EHS auditor to undertake the duties for which they have received registration. Some reasons for review include:

- A review of a report raises concerns about the EHS auditor 's expertise or methods;
- A complaint is received, and is appropriately verified about unprofessional conduct of an EHS auditor;
- An EHS auditor behaves fraudulently or deceptively;
- An EHS auditor is declared bankrupt; or
- An EHS auditor is removed from appointment as an EHS auditor under any environmental management policy or regulation other than those outlines in this guideline.

Declaration by Applicant	
I understand and agree to observe and abide by this Code of Conduct issued by the Competent Authority of Abu Dhabi Environment Health and Safety Management System.	
Signed	Date

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Part 5 - Employer / Sponsor

Declaration by Employer / Sponsor	
Name:	
Name of Business / Organization:	
Position in the Organization:	
Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail Address:	
<ol style="list-style-type: none">1. To the best of my knowledge all information provided in this application is correct.2. I have no objection to this applicant applying to become Registered Abu Dhabi EHSMS Auditor.3. I have no objection to this applicant undertaking Abu Dhabi EHSMS audits.4. I confirm that to the best of my knowledge this applicant has meets the requirements of the Abu Dhabi Environment, Health and Safety Management System Auditor Registration criteria.	
Signature and Company Stamp:	Date:

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Part 6 - Declaration

Attachments

I certify that I have provided true copies of the following documents to the Competent Authority to support my application.

- Copy of my passport.
- Copy of my resident visa for UAE (if non-citizen).
- Declaration from my Employer / Sponsor.
- Copy of my academic qualification certificates.
- Documents to support my International auditor registration.
- Documents to support my Emirate EHSMS training received.
- Completed Audit Record (for all applicants).
- CPD Record (for applicant seeking re-Registration and/or advancing to another grade).

Declaration by Applicant	
<ul style="list-style-type: none"><input type="checkbox"/> I agree to the publication of my name, contact and certification details in the Competent Authorities Register of Certified Auditors. (Select only if applicable).<input type="checkbox"/> I request that I be shown on the Register of Certified Auditors as able to undertake contract audit work (Select only if applicable).<input type="checkbox"/> I agree to comply with the requirements of certification as detailed in the EHSMS Auditor Registration Process.<input type="checkbox"/> I agree to supply any further information needed for the evaluation of my application.<input type="checkbox"/> All information provided in this application is correct to the best of my knowledge.<input type="checkbox"/> Any complaints regarding my performance are formally dealt with in a manner to prevent recurrence.<input type="checkbox"/> I authorize the Competent Authority to seek information from any parties noted in this application and supporting documents.	
Print your Name and Title:	Signature:
Witness - Name and Signature:	Date: